

# OAKLEIGH PARK LAWN TENNIS AND SQUASH CLUB (OPLTSC) CODES OF CONDUCT

This policy should be read alongside our policies on

- Safeguarding
- Anti-Bullying
- Diversity and Inclusion
- Online Safety
- Photography
- Use of Changing Facilities
- Data Privacy Policy
- Safe Recruitment
- OPLTSC User Etiquette

## BEHAVIOUR

Oakleigh Park Tennis & Squash Club (OPLTSC) is fully committed to safeguarding and promoting the well-being of all its members and users. The Club believes that it is important that members, coaches, administrators and parents/guardians associated with the Club should, at all times, show respect and understanding for the safety and welfare of others.

Therefore, members are encouraged to be open at all times and to share any concerns or complaints that they may have about any aspect of the Club with the Club Manager or a main committee member.

Members are encouraged to settle disputes on fair play between themselves.

- All members are expected to abide by the policies of OPLTSC.
- All users must be polite, respectful and courteous. OPLTSC will not tolerate personal attacks, abuse or harassment in any manner.
- All Users should help to create a safe and inclusive environment both on and off court.
- Do not allow any rough or dangerous behaviour, bullying or the use of bad or inappropriate language.
- Do not abuse, neglect, harm or discriminate against anyone; or act in a way that may be interpreted as such.
- Members must pay any fees for training or events promptly.

## ONLINE COMMUNICATION AND USE OF SOCIAL MEDIA

- Conduct yourself in a polite, respectful and courteous manner on social media.
- Think twice before posting. If you would not want your employer, parents, friends, colleagues or future employer to see your post, do not post it!
- Be respectful. Be positive. Treat others the way you would like to be treated.
- DO NOT send emails, text messages or post messages on social media that are offensive, nasty or derogatory in any way. This includes personal attacks, abuse, harassment in any form regardless of tone or nature.
- DO NOT partake in or incite xenophobia, racism or any other form of personal abuse including sexism and homophobic remarks.

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- DO NOT post other members personal details. If you have to pass on an address or contact details of another member do this directly and not in an open forum.

#### **VISITORS TO OPLTSC**

- OPLTSC is a members club.
- All members must use their fob to enter the club.
- Members can bring as many visitors as they like, but each visitor can only attend up to 6 times. Every visit must be registered in the appropriate way, online booking for squash and completed Visitor Slip for tennis, and pay the correct fee.